

Charter Review Commission First Meeting Agenda January 21, 2021, (9:00 am – 12:00 noon)

Maureen See, serving as temporary Chair of the Charter Review Committee (CRC), will conduct the meeting until the Chair and Vice Chair are elected.

1. Call to Order
2. Roll Call (5 min)
3. Brief discussion of funding allocated to CRC and approval of minutes taker. (10 min)
Motion
4. Statement from Chair (5 min)
5. Oath of Office – Milene Henley (5min)
6. Introduction of Members, 2 minutes per member, offering why you ran for office and what you bring to the commission (40 min)
7. The Chair and Vice Chair shall be charged with arranging the order of discussion of issues or recommendations, following a calendar for conducting meetings, presenting agendas for meeting, seeing that meetings are properly announced and recorded, and conducting debate on all issues; the Chair shall appoint drafting committees to propose precise wording for changes to the Charter voted on by the Commission; the Vice Chair conducts meetings in the absence of the Chair. The Chair asks for nominations of candidates for both Chair and and Vice Chair. (20 min) Motion
8. Review of Open Public Meetings Act – Randy Gaylord or Amy Vira (25 min)
9. Discussion of meeting platform, dates and times for regular meetings, and procedures. Chair calls for motion to adopt Robert’s Rules of Order or Simplified Robert’s Rules of Order (30 min)
10. Chair leads discussion regarding public comment, establishing a list of priority discussions and subcommittees, and future regular meeting agenda items. (25 min)
11. Open for Public Comment

ADJOURNMENT