



**DRAFT**  
**SAN JUAN COUNTY PLANNING COMMISSION SPECIAL MEETING**

**MINUTES OF THE APRIL 19, 2019 MEETING**

The meeting of the San Juan County Planning Commission was called to order by Chair, Tim Blanchard, at 8:33 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, and San Juan Island.

Planning Commission

Members Present: Tim Blanchard, Pete Moe (by phone), Camille Uhlir, Michael Pickett, Victoria Compton, Dale Roundy, Georgette Wong, Steve Rubey, and Brent Snow.

Department of Community Development (DCD) Staff

Present: Erika Shook, Director; Linda Kuller, Planning Manager; Adam Zack, Planner III; and Lynda Guernsey, AS II

Parks and Fair Grounds

Staff Present: Dona Wuthnow, Director and Jennifer Allen, Fairgrounds & Events Manager

**Administrative Items**

DCD Update – Erika Shook, Director

1. The Lopez Village Plan went to the County Council for hearing on April 16, 2019 and they will have a follow up hearing to answer some of the questions that arose.
2. The County Council passed Resolution No. 15-2019 enacting a moratorium on licensed marijuana production and processing. The moratorium will be in effect for a six-month period to gather input and develop a work program. This may show up on a Planning Commission agenda at some point.
3. The new SmartGov permitting system is about to go live. A demonstration was done for the County Council, which can be viewed through live streaming on their website.
4. A Land Capacity Analysis update was discussed and there will be a public process headed up by Adam Zack, Planner III.
5. There was a Housing Needs Assessment update.

Minutes of March 15, 2019

Moved by Victoria Compton, seconded by Camille Uhlir, to accept the March 15, 2019 minutes as corrected with the addition of Steve Rubey as present. Motion passed with eight yes votes, zero no votes, and one abstention (Snow).

Citizen Access Time – and the following spoke:

Jennifer Barcelos, Staff Attorney for Friends of the San Juans

**SJC Comprehensive Plan Update, Draft Economic Development Element (EDE) Briefing – William Appel, Economic Development Council (EDC)**

Bill Appel, EDC board member, updated the Planning Commission on the latest draft Economic Development Element submitted and responded to questions and comments. Linda Kuller, DCD

Planning Manager, addressed the EDE process going forward and the ability to comment will remain open for another week. The EDC will attempt to bring another draft for review to the Planning Commission at their July meeting.

#### **Fairgrounds Master Plan Update Briefing – Dona Wuthnow, SJC Parks and Fair Director**

Dona Wuthnow, Director of the San Juan County Parks and Fair department, asked the Planning Commission if they had any questions or comments on this latest draft of the fairgrounds master plan. The Planning Commission overall approved of the plan but also thought it would be a good idea to set up the plan as an agenda item for comments, both Planning Commission and public, and recommendations. Dona further responded to questions and comments.

#### **2019 Docket of Proposed Text Amendments to the Comprehensive Plan and Unified Development Code (UDC) Briefing – Adam Zack, Planner III**

Adam Zack, Planner III, gave a presentation on the background of the docket process, the requests that have been submitted, and how they may or may not be incorporated going forward. Adam responded to questions and comments from the Planning Commission. The Planning Commission Chair, Tim Blanchard, had a comment representing some Orcas constituents and himself regarding a Public Works project north of McNally Road. The comment had to do with what seemed to be a misrepresentation of the work to be done in that area as opposed to what the Public Works department had presented, and that the work seemed to be inconsistent with the Scenic Roads Manual. The docket items will be coming forward for hearing with the Planning Commission on May 17, 2019.

#### **Return to Admin Items**

Pete Moe reminded all that the Great Islands Cleanup was happening on April 20<sup>th</sup>.

#### **Adjournment**

Moved by Victoria Compton, seconded by Georgette Wong, to adjourn the meeting at 11:03 a.m. and the motion passed unanimously. The next meeting of the Planning Commission will be Friday, May 17, 2019, at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, San Juan Island.

Respectfully submitted,

Lynda Guernsey