

Board Minutes

February 14, 2019

Board Members in attendance: Josephine Bangs, Minnie Knych, Brad Fincher, Jennifer Rigg (Chair) by phone

Staff in attendance: Jennifer Allen, Adrienne Bourne

Convened: 9:04am

Approval of January Minutes: Josephine Bangs moved to approve January minutes as written at 9:04am, Minnie Knych seconded, minutes approved.

Guests in Attendance: 4-H Program Coordinator, Wendy Waxman

Guests Open Forum: Wendy said she has recruited new 4H leaders, especially from Orcas. March 1st is the deadline for 4H enrollment, enrollment numbers are slightly down from last year, but hoping more will enroll by March 1st. If enrollment is down, this should not affect 4H Fair entries. Wendy said there are new volunteers for 4H horse program, and she is excited about the experience Elizabeth Guerry, of Orcas, brings to the program. Wendy said Elizabeth would make a great 4H/Open Admin Superintendent. Wendy has also been working on statistics for last year's enrollment reports from Fair Entry, and should be able to share that information with Fair staff soon. Jennifer Allen let Wendy know that the horse judge, Anne Garrett, is on board for this year. Josephine asked if there would be housing for this year's horse judge, Jennifer confirmed housing for horse judge will be provided. Wendy expressed collaborative efforts for volunteers acting as open and 4-H superintendents with respect to background checks, and the new verified volunteer system they will be implementing.

NEW BUSINESS:

FAIR:

- Sponsorship Program, Adjustments: Minnie Knych said the sponsorship information looks good. Jennifer Allen said Lars Sorensen has been reaching out to people for potential sponsorships. Jennifer said she has been working on the brochure for sponsorship information and it should be ready in March for Board members to hand out, or mail. Jennifer also said this year's sponsorship levels were based on the amount spent last year, and she kept housing sponsorship separate from entertainment.
- Poster Art Submission: Jennifer Allen said Jesse Carter McDonald brought in her Fair poster draft. Josephine said that it was colorful, and Minnie said she is amazed by how different the poster art is each year. Jennifer Allen explained that Jesse was inspired by Jim Crook, and her poster relates to the Jim Crook Building's relationship to the Jr. Arts and Crafts department, his carding machine, sheep to shawl, and lamb products sold in the food court. Josephine suggested the square pictures in Jesse's poster be circular to help tie into the "Wheel in Time" Fair theme. Jennifer Allen said that the

Fairgrounds is loaning the Drive-In projector to the Orcas Imagine Convergence Conference in March, and submitted Jesse's Fair poster (with text for Fair dates added) for sponsorship advertising at the Imagine Convergence Conference in March and on their website. Minnie, Josephine and Jennifer discussed moving Fiber Arts to the Main Building. Josephine commented that it would be exciting to see the Main Building full of Fair department displays and exhibits. Jennifer Allen reiterated that the goal is to have Fiber Arts & Textiles moved into the Main Building by 2020, and that we will need to prioritize and look at alternate locations if Wool Shed is not an option in the future.

- Superintendent Needs: Jennifer Allen said we are still looking for Superintendents for Sheep, Swine, Horse & Photography Co-Superintendent. Wendy Waxman reiterated that she believes Elizabeth Guerry would have enough experience to be the Admin Superintendent for Open & 4H Horse. Josephine asked if we need an open Superintendent for Swine, and indicated she may be able to help with this department if we don't have a volunteer. Wendy also said she has been trying to get in touch with Derekk Buffum, Jennifer said Fair staff have also reached out to Derekk, Amy Lum & Jennifer Pietsch, but haven't heard back. Minnie suggested Peggy Sue McRae as a possible Photography Co-Superintendent. Minnie also said she would like a Co-Superintendent for Food Preservation.
- Entertainment Update: Jennifer Allen said contracts for headliner entertainment have been sent out, and she is getting an updated quote for production costs. M&W Auto will loan out a travel trailer again this year, and Jennifer has requested to reserve rooms at Wayfarer's Rest for entertainers. Jennifer also said there is the possibility of having a butterfly tent at the Fair this year. Jennifer has been talking to Ted Moss who has a traveling exhibit called "The Butterfly Encounter". Minnie and Brad asked about the setup for this exhibit; Jennifer explained that Ted has a zippered tent that could be placed under the south-facing awning of the Main Building. Jennifer said Wren & Della will return to Fair this year, their cost is \$3,200 for the week. Jennifer said that Lars Sorensen has found a "Big Band" for Saturday night entertainment, which includes 17 musicians and 1 singer.
- WSDA Grant: Jennifer Allen said the WSDA grant has been submitted, and is due tomorrow. Jennifer noted that the format has changed from itemized expenditures and revenue to total sums.
- Premium Book Updates: Jennifer Allen noted that some rules have been updated, and is hoping to have the Fair Premium Book ready by March. Josephine & Jennifer Allen discussed the vet check process for animals; Jennifer said she hopes that by having numbers of entries known by August 1st, process will go more smoothly. Wendy and Josephine suggested having participants tell department superintendents what they would be arriving on with their animals.

- History Features/ Agricultural Area/ Historic Cabin: Who is doing what?: Jennifer Allen discussed ideas Fair Board members had mentioned before about having a farm to table dinner, or displays. Jennifer Rigg said she has been working with Boyd Pratt on signs for the Historic Cabin & Textile Arts department. Jennifer Rigg said if there are other areas of the Fairgrounds, or general signage we would want for Fair, she can work with the Historical Museum staff/volunteers to find photos and information. Jennifer Rigg said the Museum staff/volunteers have been working to find other Fair related information. Jennifer Allen said she would like Kevin Loftus to give another talk in the Ag Tent this year.

CAPITAL FACILITIES:

- Master Plan: Jennifer Allen said Master Plan is being updated after public comment period, and should be sent out next week to board members.
- Main Building Steel Beams: Jennifer Allen said the steel beams are going to be evaluated for their structural integrity after the painting contractor noted extreme rust. Brad Fincher clarified about the contractors concerns, Jennifer Allen explained that they have been noted for future planning and tracking any potential issues.
- Camping Restroom hot water heater: Jennifer said bid period closed yesterday and bids are being reviewed.

OTHER:

- 2019 Carnevale: Jennifer Allen said Sarah Hanson, of On Sacred Ground Land Trust, is going to host a Venetian-Themed masquerade ball on March 2nd in the Marie Boe. Fair staff have been advertising the event on social media.
- San Juan Acoustic Music Festival: Jennifer Allen said this event was successful, approximately 100 people attended, proceeds were split 50/50 between Soroptimits International of Friday Harbor and Fairgrounds to cover rental fees.
- Possible concert in March working with Lars Sorensen: Jennifer Allen said Lars has been discussing a possible St. Patrick's Day event with Micaiah Sawyer.
- Additional event planning, Mystery Theater dinner: Minnie Knych said she would talk to Susan Williams about the possibility, said she is concerned about hosting a dinner (i.e. food prep/storage), discussion of having this type of event during nicer weather for option to grill food outside. Minnie also said she thought having a specific project for fundraising would work best. Jennifer Allen said the Fair Board could decide what the fundraising cause would be. Brad Fincher left the meeting at 9:44am.

- Discussion of commercial kitchen in the Marie Boe Building, and County Council. Jennifer Allen said a commercial kitchen would have to have support from other interested groups, noted that it's been a potential capital project since 1991.
- 2019 Drive-In Movie results: Jennifer Allen said two Board members have voted, waiting for more input.
- FHHS Community Projects: Jennifer Allen said two FHHS students might be interested in creating outdoor games for use at the Fairgrounds (i.e. during Fair, Children's Festival, other events). Another student has expressed interest in working on a mural for the group camping restrooms. Wendy asked about possible community projects for 4H. Minnie asked if anyone in 4H is interested in Food Preservation, suggested 4H could participate in Food Preservation by entering mixes in a jar. Wendy said 4H participants are also required to develop public presentation skills, and would put this idea out to her 4H groups. Minnie also discussed the new "Ace Award" for Food Preservation, sponsored by Ace Hardware.

ADJOURNED at 10:02am