

February 17, 2021 Charter Review Commission Regular Meeting

Call to Order: Chair Kevin Ranker called the meeting to order at 4:04pm.

Roll Call: Sharon Abreu, David Anderson, Bill Appel, Janet Brownell, Kyle Davies, David Dehlendorf, Paul Dossett, Jane Fuller, Patty Garcia, Tony Ghazel, Richard Grout, Liz Lafferty, Bob O'Connell, Kevin Ranker (Chair), Olivia Roseberry (Vice Chair), Maureen See, Anne Marie Shanks, Tom Starr.

Others Present: Randy Gaylord/SJC Prosecuting Attorney, Milene Henley/SJC Auditor, Minor Lile, Alexandria Gayek, Carl de Boor, Ron Metcalf, Michele Rodriguez, Kathryn Hansen (CRC Assistant), and one unidentified caller.

Approval of February 10, 2021 meeting **minutes**.

MOVED by Sharon Abreu, **SECONDED** by Anne Marie Shanks, to approve the Minutes as presented. Discussion followed. 18 Ayes, 0 Opposed, 0 Abstained.
MOTION PASSED.

County Budget – **Auditor, Milene Henley**. Chair Ranker introduced Ms. Henley to give an overview of the County's budget and process. Auditor Henley presented County Budget 101 (link at <https://www.sanjuanco.com/DocumentCenter/View/22085/>), which outlined the process, the players, biennial budgeting, roles defined by statute and by charter, timeline, budget amendments, reserve fund, grants, and fund accounting. Milene answered several questions from Commission members. Kevin thanked Milene for her presentation and offered that members can call or e-mail her with other questions.

Committee formation & leadership. Kevin guided a discussion of the committee makeup. He suggested that the size of each committee be limited to 7 or fewer members to remain in compliance with the Open Public Meetings Act. There was much discussion of subject matter, meeting logistics, and membership.

Chair Ranker announced that he would extend tonight's meeting time to 6:15pm to allow time for Public Comment and to conclude discussion of committees.

Open for Public Comment. Chair Ranker opened public comment. Alexandria Gayek, Orcas Island, read her revised proposal for governance. This document will be provided to the Commission.

Town Halls – scheduling and content. Due to lack of meeting time, Chair Ranker opted to finalize this at next week's meeting. The intent is to hold two Town Halls (via Zoom) - Friday, March 12, 5:30pm-7:30pm and Saturday, March 13, 2:00pm-4:00pm.

Committee formation & leadership, *continued*. Olivia will help with meeting logistics and Zoom scheduling. Randy Gaylord strongly discouraged non-committee members from attending committee meetings. Committees will report to the CRC body, in regular session, as needed. Kevin explained the duties of a committee 'lead', adding that he is available to provide guidance to leads and members.

MOVED by Liz Lafferty, **SECONDED** by Maureen See, to form committees as discussed in this meeting. Discussion followed. 18 Ayes, 0 Opposed, 0 Abstained.
MOTION PASSED.

New Business. Chair Ranker suggested that future regular meetings be extended until 6:30pm.

MOVED by Kyle Davies, **SECONDED** by Liz Lafferty, to schedule future regular meetings from 4:00pm until 6:30pm, weekly. Discussion followed. 18 Ayes, 0 Opposed, 0 Abstained. **MOTION PASSED.**

Meeting adjourned at 6:26pm.

Respectfully Submitted,

Kathryn Hansen
Recording Secretary

Minutes were approved by consensus at the February 24, 2021 Regular Meeting