

Board Minutes

April 11, 2019

Board Members in attendance: Josephine Bangs, Jennifer Rigg, Barbara Bevens

Staff in attendance: Jennifer Allen, Adrienne Bourne

Convened: 9:08am

Approval of March Minutes: A quorum was not present; March minutes not approved, postponed approval of minutes to May.

Guests in Attendance: Michael Biggers, property owner on Argyle Ave in Friday Harbor, WA.

Guests Open Forum: Michael Biggers said he had bought the property to the North of the Fairgrounds, near the Boy Scout House, and intends to subdivide the parcel into three single-family dwellings. Michael said he was coming to the meeting as a good neighbor and discussed the small section of land owned by Public Works and history of the property. Jennifer Rigg thanked Michael for attending the meeting.

NEW BUSINESS:

FAIR:

- Premium Book: Jennifer Allen said the Fair Premium Book is now online, hardcopies have not been distributed. Jennifer said 4H has requested additional vet checks for animals who arrive on Sunday. There is concern about Sunday load-in, and the Fairgrounds is not able to accommodate campers and animals. The Sunday before Fair week is a traditional grounds staff day off. Jennifer said she would continue to work with 4H & Susan Bessel to find a common ground of what is realistic. Jennifer Rigg felt that if 4H is requesting vet checks for 4H animals earlier than the posted load in days, 4H should be obligated to pay for the additional vet checks. Josephine Bangs discussed issues about loading animals in; Jennifer Allen said animals can be put into stalls at the superintendents discretion per WSDA/state veterinarian biosecurity recommendations and wait for vet to arrive, provided the animal isn't sick and the superintendent is knowledgeable. Barbara Bevens asked if the vet checks needed to be done by a certified veterinarian, and said the Angela Gossom has been working as a technician in Mt. Vernon. Josephine said that Angie Johnson also has a veterinarian background. Jennifer Rigg asked if Michelle Loftus was available and Jennifer Allen said Wendy Waxman was going to reach out to her for small animal back up. Jennifer Rigg reiterated that costs for veterinary services is a concern and 4H should pay for vet checks for 4H animals. Jennifer Allen expressed additional concern that having vet checks on a Sunday presents an issue if the Fairgrounds is not ready to accommodate load in of campers or animals. Josephine agreed that if staff are not available on Sunday, and a vet is not

available on Sunday, no camping should be allowed prior to Monday.
Discussion of having 4H leaders coordinate volunteers for departments and 4H rules for herdsmanship.

- Leading Articles Up to Event: Jennifer Allen suggested that there be a press release for "Here's What's New" (i.e. participants with animals contact superintendent by August 1st; no camping / animal load in on Sunday; Premium Book online. Jennifer said we should also have press releases for the fair theme and headliner entertainment. Barbara Bevens said she would work on pieces for printing as well.
- Discussion of Washington State Ferries issue in 2018. Jennifer Allen said that in years past, loading of the last ferry on Saturday of Fair week has not been an issue. The ferry route has changed and now stops at Anacortes (not just interisland). In 2018, trailers did not get in line (told not too by ferry staff) for the ferry workers to know how many trailers would be loading for Orcas and Lopez. 4H and Open participants should coordinate with department superintendents to advise what ferry they plan to catch on Saturday night or Sunday.
- 2020 Fair Dates: Jennifer Allen said the Skagit County Fair dates may conflict with SJC Fair in 2020. Skagit County Fair also contracts with Paradise Amusements. Jennifer said Skagit may consider moving Fair dates.
- Co-Super for Photography: Jennifer Allen said Thomas Ashcraft has volunteered to be the Photography Co-Superintendent. Jennifer also said that Art Department may have a Co-Superintendent this year.

OTHER:

- Job Fair at Mullis Center: Jennifer said she will be at the Mullis Center Job Fair on Sunday, April 14th. Barbara Bevens said she can attend that day. Jennifer said the Fairgrounds Park Aide position is currently open, and fair temp positions will be posted mid-late May.
- Glow Run & Plant Sale: The Safe San Juans 5K Glow Run had a good turnout last weekend despite the rain, and the Second Chance Plants Sale also brought a big crowd to the Fairgrounds last weekend.
- FHHS Community Project: Two Friday Harbor High School students, Maesen Lineback & Jonathan Olsen, have decided they would like to make an outdoor chessboard, horseshoes, and beanbag toss for the Fairgrounds. Jennifer Rigg asked where games would be located; Jennifer Allen said possibly by the Ag Tent during Fair.

OLD BUSINESS:

FAIR:

- Sponsorship Program: Jennifer Allen distributed sponsorship brochure to board members. Barbara Bevens asked if youth exhibitor passes would be sponsored this year. Jennifer Allen said they have not been sponsored, however, youth exhibitors will still be given a free exhibitor pass. Jennifer Allen also reported that PeaceHealth will donate another handwashing station, and monetary support for the supplies for existing handwashing stations. Josephine confirmed that participant camping will be sponsored again in 2019.
- Superintendent Needs: Sheep, Swine, Food Preservation Co-Superintendent: Barbara Bevens said she would reach out to Derek Buffum about being the Swine Superintendent. Barbara also said she would ask sponsor about housing for the Horse Judge.
- History Features / Agricultural Area / Historic Cabin: No discussion.

OTHER:

- Mystery Theater Dinner: No discussion.
- 2019 Drive-In Movies: No discussion
- Flea Market, April 20th: Jennifer said the Flea & Craft Market is scheduled for April 20th, and the vendor count is around 27.

CAPITAL FACILITIES:

- Master Plan Final Draft: Jennifer Allen shared copies of the Fairgrounds Master Plan final draft with board members. Jennifer said it would be presented to the County Council on May 7th.
- Main Building: Jennifer Allen said she has gotten the final assessment back for replacing Main Building steel beams and Greg Sawyer is getting an estimate of costs.
- R.V. Camping Restrooms: Jennifer said the R.V. camping restrooms have new hot water heaters.

ADJOURNED at 10:30am