

Board Minutes

July 11, 2019

Board Members in attendance: Josephine Bangs, Jennifer Rigg, Brad Fincher, Kira Sable, Barbara Bevens, Minnie Knych

Staff in attendance: Jennifer Allen, Adrienne Bourne, Lucy Urbach, Dona Wuthnow

Convened: 9:02am

Approval of June Minutes: Kira Sable motioned to approve May minutes. Barbara Bevens seconded the motion, minutes approved.

Guests in Attendance: 4-H Program Coordinator, Wendy Waxman; County Councilman, Bill Watson

Guests Open Forum: Wendy Waxman said that Fair Entry is up and running. She is also pulling together information for judges and awards.

NEW BUSINESS:

FAIR:

- Fair Feud survey & needs: Jennifer Allen said the survey is closed and answers have been tabulated. There were 160 responses this year. Kira said 4 teams are needed for Fair Feud. Discussion of possible teams with Town of Friday Harbor and Landbank. Other teams include Vic's Drive-In, Printonyx, Island Rec, and Rocky Bay. Jennifer Rigg suggested there be a lottery for selecting teams. Kira said she would follow up with teams not selected this year.
- Board member schedule & duties during Fair: Kira said she would not have time off work this year, would only be available Tuesday & Friday. Brad said he can help with vendor check in and Trashion Fashion, Noon Games & Superintendent Lunches. Minnie will be Superintendent for Food Preservation; Jenn Rigg will be Superintendent for Poultry/Rabbit; Josephine will be Superintendent for Cattle & Livestock liaison. Barbara will assist with office duties, ribbons, superintendent boxes & supplies.
- High Noon Games schedule & activities: Discussion of possible games including bubblegum blowing contest, cherry pit spitting contest, egg toss, Simon Says and stick horse races. Barbara said the stick horse corral is too deep.
- Merchandise & Superintendent Gift: Jennifer Allen said the superintendent gift will be reusable bamboo utensils. Chico bags with Fair logo have been purchased and may be sold during Fair, along with bamboo utensils. Jennifer Rigg said she would also be selling hats with tractor logos for Fair.
- Superintendent Lunch & Shirt: Jennifer Allen & Jennifer Rigg will be picking the color of superintendent shirts today.

- Superintendent needed for Fine Arts: Jennifer Allen said Marsha McAllister will help set up panels, we are still looking for a Fine Arts Superintendent. Judges have been lined up for this year.
- Poster distribution: Jennifer Allen will give posters to Josephine & vinyl banner to take to Orcas.
- Library display: Any items to contribute?: Kira & Jenn Rigg said they might have some display items.
- Policy & Procedure Refresh: Jennifer Allen asked if Board would want policies printed or sent electronically. Jenn Rigg suggested policies & procedures be sent electronically and can be printed if needed.
- What else?: Kira asked if there were going to be donuts at the Fair this year. Jennifer Allen said yes, they should be next to the TNT Coffee booth.

OTHER:

- Seasonal Staff: Jennifer Allen introduced Lucy Urbach. Ticketing staff will include Linda Vander Houwen, Jennifer Herda & Lori LeCount. Lori will start July 22nd and assist in the office before Fair week when she will move to ticketing. Gail Schnee will start on July 29th in the office. Grounds staff include Dylan Allen, Austin Pierce, Tim Dustrude and James Asher. Dorian Oliver & Darla Jungmeyer will return as seasonal fair employees as well, to assist with night security & evening office help. Boy Scouts / Sea Scouts may help with garbage duties; Darby Lawson will clean restrooms during Fair; Molly O'Neil will also help with grounds and landscaping during Fair.
- Lighting in Goat & Swine Barns: Jennifer Allen said she ordered LED lights for the Goat & Swine Barns.

OLD BUSINESS:

FAIR:

- Sponsorship Program: Water: Jennifer Allen said Inter-Island Water was hoping to get information on dispensers and asked that staff monitor the need for refilling bottles at stations.
- Jennifer Allen said there is a large volunteer group at the Fairgrounds on July 12th and that they can paint metal cans to be used for garbage & kiosks.
- History Features / Agricultural Area / Historic Cabin: Angie Freeman-Shepard has reached out to local historical museums. Candace Jagel manage putt-putt golf at the Fair. Island Writers will be in the Historic Cabin. WSU Noxious Weeds booth will be next to the Ag Tent behind the Historic Cabin. Craig Starr and others will also have a tractor display by the cabin.
- Leading Articles up to event: Kira asked what articles need to be written; Minnie asked that there be a press release for the Food Preservation Ace Award. Information for livestock entries should also be sent out.

OTHER:

- Drive-In Friday July 12th: Jennifer Rigg will be here. Jennifer Allen said Canoe Island is bringing 20 campers on foot.

CAPITAL FACILITIES:

- Main Building Exterior: Jennifer Allen said concrete has been poured along the west side of Main Building under awning and by staff entrance on the south side.

ADJOURNED at 9:48am