



Approved as submitted at the November 15, 2019 PC Meeting.

## SAN JUAN COUNTY PLANNING COMMISSION MEETING

### MINUTES OF THE OCTOBER 18, 2019 MEETING

The meeting of the San Juan County Planning Commission was called to order by Chair, Tim Blanchard, at 8:37 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, and San Juan Island.

#### Planning Commission

##### Members Present:

Tim Blanchard, Dale Roundy, Michael Pickett, Steve Rubey, Camille Uhler, and Georgette Wong (by phone).

#### Planning Commission

##### Members Excused:

Pete Moe, Brent Snow and Victoria Compton.

#### Department of Community Development (DCD) Staff

##### Present:

Erika Shook, Director; Linda Kuller, Planning Manager; Sophia Cassam, Planner I; and Lynda Guernsey, AS II.

#### Administrative Items

Confirm Agenda – No changes were made to the agenda, but two items were mentioned that discussion was held on: 1. Continued updates on items (which was done during the DCD Update) and 2. The need for further work on rotating Planning Commission meetings to the other islands and the technology that would be necessary to do so.

#### Minutes of September 20, 2019

Moved by Camille Uhler, seconded by Michael Pickett, to approve the September 20, 2019 minutes as submitted. Motion passed with six yes votes, zero no votes, and zero abstentions.

#### DCD Update – Erika Shook, Director

1. The County Council voted to extend the Marijuana Moratorium.
2. DCD has been awarded a grant to update the Shoreline Master Program. The updates will be minor.
3. The County Council voted to adopt the Lopez Village Plan. It will become official on October 28, 2019. Linda Kuller will take the Planning Commission through the changes.
4. Burn permits went online and the Certificates of Compliance will go online next week.
5. Building and Land Use permit volumes are up for 2019.
6. Discussion of schedule:
  1. A quarterly brochure will be coming out for the public.
  2. Regular updates will be done.
  3. There has been a December meeting added on the 20<sup>th</sup>.
  4. Data needs are being requested at this time. The Planning Commission was asked to let staff know what data they may want to see and what would be helpful. Linda Kuller will forward to the Planning Commission what has been developed so far.

5. Some items brought forward by the Planning Commission were:
  - a. To have an update to the Planning Commission as to the legal process involved as part of the Comprehensive Plan update going forward. This would help the Planning Commissioners that are new to this process and refresh the memory of the others.
  - b. Application of the Vision Statement.
  - c. Open Space and how it fits in to the process.
  - d. Land Capacity Analysis – Developable Land – Maximum Density
6. Linda Kuller gave a summation of the changes to the adopted Lopez Village Plan and responded to questions and comments from the Planning Commission.

Public Access Time – None.

**Briefing: Second Draft Capital Facilities Inventory, Sophia Cassam, Planner I and Linda Kuller, Planning Manager**

Sophia Cassam gave a presentation on the second draft of the Capital Facilities Inventory and the Planning Commission then went through the draft with questions and comments.

**Briefing: Second Draft Utilities Inventory, Sophia Cassam, Planner I and Linda Kuller, Planning Manager**

Sophia Cassam gave a presentation on the second draft of the Utilities Inventory and responded to questions and comments from the Planning Commission.

**Adjournment**

Moved by Steve Rubey, seconded by Georgette Wong, to adjourn the meeting at 10:33 a.m. and the motion passed unanimously. The next meeting of the Planning Commission will be Friday, November 15, 2019, at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, San Juan Island.

Respectfully submitted,

  
Lynda Guernsey