



SAN JUAN COUNTY
DEPARTMENT OF COMMUNITY DEVELOPMENT

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MEMO

DATE: June 30, 2020

TO: County Council

CC: Mike Thomas, County Manager
Erika Shook, AICP, Director DCD

FROM: Sophia Cassam, Planner I

RE: San Juan County Comprehensive Plan (*Plan*) Update:
Preliminary Draft Capital Facilities Element (CFE)
Fourth Draft Capital Facilities Plan (CFP)

BRIEFING: June 30, 2020, County Council

ATTACHMENTS: Comments from SJC Public Works about the Draft Capital Facilities Element and Plan

Attached are comments from SJC Public Works about the draft Capital Facilities Element and Plan, received by the Department of Community Development (DCD) on June 26, 2020. DCD staff is considering Public Works' comments and working on incorporating the suggested changes into the drafts.

The comments are posted to the website at <https://www.sanjuanco.com/1306/Comprehensive-Plan-Elements> under the Capital Facilities tab.

Sophia Cassam

From: Christine Coray
Sent: Thursday, June 25, 2020 4:52 PM
To: Sophia Cassam
Cc: Shannon Wilbur
Subject: FW: Draft Capital Facilities Plan

Sophia, thank you for your patience. Here are the PW comments on the draft Capital Facility Plan. Please let me know if you need more information on these notes.

Christine

Overall –Concerns that LOS standards are being applied to PW facilities without a thorough review of the basis for the LOS and whether it is actually needed. Note that in the TE, we eliminated LOS except in the case of Roads, where it is required by GMA.

CFP Element

1. Similar to general concern above. The CFP is not consistent with the TE by applying LOS to the PTNA (i.e. LOS for beach access points and boat launches).
2. Some policies are redundant with the TE, but wording varies. Needs to be consistent or perhaps only in one Element?
3. Goal 7.b directs development of Non Motorized facilities within county road ROW. This is appropriate in the PTNA, not CFP.
4. Page 5, lines 6-7, Revise to read, “It also includes a discussion of the 6 and 20 year transportation improvement plans and the planning process.”
5. Page 9, lines 29-32, Revised to read “The site will also include a fuel station for County use and an emergency generator.”

CFP Appendix

1. ER&R is listed under PW. It was recently removed from PW, now reports directly to the County manager.
2. Much of the data in the Appendix comes from 2017 data which is out of date, particularly the financial analyses.
3. The Marine Facilities was all but stripped out except for a reference to the Annual Marine Report. Couldn't the same be done for the Operations Plan?
4. As noted above, concerns that LOS is being applied to PW buildings, and it is based on population without data to support the ratios.
5. Table in Attachment #3 needs to be reviewed. Community water systems are listed under the Clean Water Utility/PW. And the PTNA is under the jurisdiction of Parks along with PW and Land Bank.