

Minutes of Operations Sub Committee Meeting
Saturday, April 17, 2021, 9:30 am – 10:30 am

Present: Paul Dossett, Patty Garcia, Maureen See

Moved by Patty Garcia, seconded by Maureen See, to approve the Minutes of April 10, 2021. All ayes, motion passed

Discussion on Public Records amendment to Charter: reviewed by Amy Vira

“San Juan County shall follow the Local Government Records Retention Schedules as required by state law. Records with long term retention value, that do not contain information exempt from public disclosure, shall be made available online to the public to the extent allowed by state and federal law. The County shall maintain a means to store and maintain, in perpetuity, records that can be accessed in a prompt and retrievable manner. The Public Records Clerk will continue to make records available for inspection and copying according to the SJC policies and fee schedule.

San Juan County values transparency in government. County departments shall strive to obtain maximum accessibility of their records and shall prioritize assisting citizens in accessing those records. To the extent feasible, frequently accessed records shall be available in an online format.”

Moved by Patty Garcia, seconded by Maureen See, to recommend new language as stated above, and submit same to the full CRC for consideration as an amendment to the Charter. All ayes, motion passed

Discussion of language re: bullying for Boards, Commissions, etc reviewed by James Wolf and Amy Vira

Statement for inclusion in Charter 2.60 regarding Boards, Commissions and Committees

“San Juan County believes that all volunteer members of Boards, Commissions, and Committees shall be treated with dignity and respect. The County requires that all meetings conducting County business should be free from behaviors that can be considered harassing, abusive, disorderly or disruptive. This includes, but is not limited to, bullying (verbal, cyber, physical, gesture or exclusion), harassment, discrimination or workplace violence.

Please refer to the Personnel Manual for a more detailed definition.

It is the intention of San Juan County to promote safe and positive working environments that foster critical thinking and problem-solving activities for all our Boards, Commissions and Committees. “

Moved by Maureen See, seconded by Patty Garcia, to approve the new language regarding bullying behaviors for Boards, Commissions and Committees and to submit same to the full Commission for consideration as a Charter amendment. All ayes, motion passed

Next discussion was about presentation to the full Commission next week. Paul will introduce our summary, which will have the Elected salary list attached. It was agreed that Maureen would cover items #1,2, and 4 on our Task Summary. Patty will lead the discussion of #3, Ombudsman. Items #5 & 6 are not carried forth. In discussion over the salary disparities, it was agreed that we will pitch to the full commission the idea of sending a memorandum to the County Council, Citizen's Salary Commission, and Human Resources Manager asking them to review the salary disparities and urge them to take action.

There was no public comment.

Adjourned