



Comprehensive Plan Update Public Participation

Town Hall Events

Planning Commission

January 21, 2022

Sophia Cassam, Planner II

Department of Community Development

Outline

1. Recap upcoming Comprehensive Plan public participation
2. Review Town Hall topics and Planning Commissioner roles
3. Set calendar for Town Hall events

Three Public Participation Phases

1. Pop Ups and Open Houses – staff led, in person, information sessions. **COMPLETED IN OCTOBER 2021**
2. Public Town Halls – Planning Commission led virtual discussion of specific topics
3. Public Work Sessions – Planning Commission synthesizes public input into pre-hearing draft of Comprehensive Plan (*Plan*) update

General Timeline

March/April 2022:

Topic-specific Town Halls

April/May 2022:

Planning Commission Work Sessions

After Work Sessions:

Planning Commission Public Hearings

Phase Two – Town Halls

Objective:

Gather public input on proposed *Plan* amendments.

Planning Commission Led:

Facilitate the Town Hall discussions, Take notes, and Prepare a summary for members unable to attend.

Staff Involvement:

Staff will provide an introductory presentation and be on hand to answer questions.

Discussion Questions and Prompts

- Prepare specific questions to get more useful feedback
- 4-7 questions and/or prompts per topic recommended
- Questions and prompts will frame the town hall discussion to ensure the Planning Commission gets the input they feel is needed

Climate Change Town Hall

- Planning Commission requested this town hall meeting to get feedback on proposed climate change goals and policies.
- Staff provided two general questions for the Planning Commission to use as a starting point:
 1. Are there any missing climate change goals or policies that are not included in the proposed *Plan* update?
 2. Are there any proposed alternative Land Use climate change goals and policies?

Climate Change Town Hall

Staff reports to reference when developing Town Hall questions:

- February 5, 2021: Climate Change in the *Plan* Elements
<https://www.sanjuanco.com/DocumentCenter/View/21876/>
- March 4, 2021: Climate Change Goals and Policies for Element 4, Land Use and Rural <https://www.sanjuanco.com/DocumentCenter/View/22342/>
- October 8, 2021: Climate Change Loose Ends (Section A, Introduction and Section B, Element 1, Governance)
<https://www.sanjuanco.com/DocumentCenter/View/24356/>

Housing Town Hall

Staff provided two general questions for the Planning Commission to use as a starting point:

1. Are there any missing housing goals or policies that are not included in the proposed *Plan* update?
2. Are there any proposed alternative housing goals and policies?

Refer to Draft Housing Element to develop questions:

<https://www.sanjuanco.com/DocumentCenter/View/24986/>

Official Map Town Halls

Planning Commission can prepare a list of land use designation review requests on each island to get specific feedback on.

Land Use Review Requests Staff report for reference:

<https://www.sanjuanco.com/DocumentCenter/View/23199/>

Staff report with the Planning Commission's 2021 preliminary recommendations to come prior to February meeting.

Planning Commission Town Hall Roles

Volunteers will fill each of the following roles at the town halls.

Facilitator – runs the Planning Commission facilitated portion of the meeting;

Scribe – keeps track of comments received and follow-up questions; and

Reporter – summarizes the feedback received during the town halls at the work sessions following the town halls for those members that might miss an island-specific town hall.

Town Hall	Role	Name
Climate Change March 2 5:30 to 7:30 pm	Facilitator	
	Scribe	
	Reporter	
Housing March 9 5:30 to 7:30 pm	Facilitator	
	Scribe	
	Reporter	

Town Hall	Role	Name
Official Maps: San Juan March 23 5:30 to 7:30 pm	Facilitator	
	Scribe	
	Reporter	
Official Maps: Orcas March 30 5:30 to 7:30 pm	Facilitator	
	Scribe	
	Reporter	
Official Maps: Lopez and Shaw April 6 5:30 to 7:30 pm	Facilitator	
	Scribe	
	Reporter	

Proposed Town Hall and Work Session Dates

Date	Event
March 2	Climate Change Town Hall
March 9	Housing Town Hall
March 23	San Juan Official Map Town Hall
March 30	Orcas Official Map Town Hall
April 6	Lopez/Shaw Official Map Town Hall
April 15	Work Session I
May 20*	Work Session II

*the January 7, 2022, staff report incorrectly listed May 13 as the date for the 2nd work session

To-do items

At the February 18 meeting, be prepared to:

1. Create a list of Town Hall discussion questions on climate change, housing, and map changes. Use staff reports and draft elements.
2. Volunteer for 2-3 Town Hall roles

Questions?

Sophia Cassam, Planner II
SophiaC@sanjuanco.com
360-370-7589