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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, AUGUST 23, 2022

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Minney called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Christine Minney and Cindy Wolf; County Manager Mike Thomas, and Clerk to the Council Ingrid Gabriel.

Approval of Agenda:

MOVED by Ms. Wolf, seconded by Mr. Stephens, to approve the San Juan County Council, August 23, 2022 meeting agenda as amended. ALL AYES; MOTION CARRIED

Approval of Minutes:

MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the San Juan County Council August 2, 15, 17 and 19, 2022 meeting minutes as written. ALL AYES; MOTION CARRIED

Approval of Consent Agenda:

MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, August 23 as amended to include a Resolution Naming an Agent to Receive Claims for Damages and Rescinding Previous Resolutions. ALL AYES; MOTION CARRIED

Financial Items:

The Auditor’s office requests approval for the following warrants issued the week of **August 1, 2022:**

- Warrant #256018 DCD claims in the amount of \$5,540.25.
- EFT #190803222 IT claims in the amount of \$2,133.39
- Warrant #256242-256315 County claims in the amount of \$631,291.26
Plus Use Tax in the amount of \$30.37 for a total expenditure of \$631,321.63
- Warrant #256316-256327 Facilities claims in the amount of \$23,822.61

45 The Auditor’s office requests approval for the following warrants issued the week of **August**
46 **8, 2022:**

- 47 • Warrant #256343-256424 County claims in the amount of \$132,794.55
- 48 • Warrant #256425-256515 County claims in the amount of \$1,073,991.50
- 49 Plus Use Tax in the amount of \$156.04 for a total expenditure of \$1,074,147.54

50
51 **Proclamation:** Chair Minney read the proclamation Proclaiming September as Prostate
52 Cancer Awareness Month. Teddy Deane accepted the proclamation.

53
54 **New Employee Introduction:** Assessor John Kulseth introduced Chad Coffey, Appraiser
55 Apprentice.

56
57 **Public Comments:** none

58
59 **09:15 AM DISCUSSION:** Second 2022 Budget Amendments (2nd touch) - Molly Foote,
60 Budget Analyst

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62 Ms. Foote presented the Amendments and answered Council’s questions. The public hearing
63 is scheduled for Tuesday, September 13.

64
65 **09:35 AM DISCUSSION:** Overview of Current Use and Designated Forest Land Special
66 Tax Programs – John Kulseth, Assessor

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68 Mr. Kulseth presented the Programs and answered Council’s questions.

69
70 **10:25 AM DISCUSSION:** Sustainable Tourism Management Plan Update - Kendra
71 Smith, Director; Environmental Stewardship; Angela Broderick, Climate &
72 Sustainability Coordinator

73
74 Ms. Smith and Ms. Broderick presented the Update and answered Council’s questions.

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76 **10:45 AM DISCUSSION:** Marine Program Update – Kendra Smith, Director
77 Environmental Stewardship; Dr. Frances Robertson, Marine Program

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79 Ms. Smith and Dr. Robertson presented the Update and answered Council’s questions.

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81 **10:10 AM DISCUSSION:** Solid Waste Update - Kendra Smith, Director Environmental
82 Stewardship; Katie Fleming, Solid Waste Program Coordinator

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84 Ms. Smith and Ms. Fleming presented the Update and answered Council’s questions.

85
86 **11:35 AM DISCUSSION/ACTION:** To Approve a Delegation naming Jason Bradshaw,
87 General Manager of the Eastsound Sewer & Water District, as the Certifying
88 Officer as required by the Community Development Block Grant (CDBG)
89 program for purposes of receiving funding for and managing the planned
90 Eastsound plant expansion – Grant Carlton, Management Analyst

91

92 Mr. Nelson presented the Delegation and answered Council’s questions. After discussion, the
93 council took the following action:

94
95 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve delegating authority to**
96 **Jason Bradshaw, General Manager of the Eastsound Sewer and Water District, to serve**
97 **as the Certifying Officer as required by the Community Development Block Grant**
98 **(CDBG) program for purposes of receiving funding for and managing the planned**
99 **Eastsound plant expansion. ALL AYES; MOTION CARRIED**

100
101 **10:50 AM ACTION:** Approval of 2022 Historical Preservation Grants – Christine Minney,
102 Council Chair

103
104 Ms. Minney presented the Grants and answered Council’s questions. After discussion, the
105 council took the following action:

106
107 **MOVED by Ms. Wolf, seconded by Mr. Stephens to accept the Council Chair’s**
108 **recommendation for distribution of 2022 Historical Preservation Grants in the amount of**
109 **\$23,455. ALL AYES; MOTION CARRIED.**

110
111 Distribution is as follows:

- 112 • Lopez Island Grange (\$3000);
- 113 • San Juan Historical Society and Museum (\$4500);
- 114 • Lopez Island Historical Society (\$3455);
- 115 • Friends of Olga Store Building (\$3000);
- 116 • Friends of Woodmen Hall (\$2500);
- 117 • San Juan Islands Agricultural guild (\$4000);
- 118 • Orcas Island Historical Museum (\$3000)

119
120 **10:45 AM DISCUSSION:** Alley Ribbon Cutting Ceremony & Associated Budget –
121 Erin Wygant, Communication Coordinator; Colin Huntmer, Director Public
122 Works

123
124 Ms. Wygant and Mr. Huntmer planned the ceremony with Council approval.

125
126 **12:10 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

127
128 **Mr. Stephens:** Hosted the annual meeting of the Washington State Association of Counties
129 Executive Board last weekend on Lopez Island; will be interviewing Board of Health member
130 applicants on Friday;

131
132 **Ms. Wolf:** Met with State Senator Lovlett on August 10 and visited various Public Works
133 projects related to infrastructure and climate resilience; reported that the Housing Advisory
134 Committee reviewed Real Estate Excise Tax grant proposals; the Clean Water Advisory
135 Committee is considering Capital Improvements; reported on difficulties for grocery stores
136 receiving food delivery due to ferry delays and cancellations;

137
138 **Ms. Minney:** Participated in the County Canvassing Board review and certification of the
139 primary election; reported on progress of Beaverton Valley building and site construction;

140

141 thanked Jennifer Allen for her many years of service to the San Juan County as Fair & Events
142 Manager as she leaves County employment.

143
144 **Mr. Thomas:** Reported on the status of the Eastsound Sewer Expansion project; negotiation
145 process with American Federation of State, County and Municipal Employees (AFSCME)
146 continues.

147
148 **Ms. Gabriel:** Advisory Committee Appointments/ Reappointments:

149
150 **MOVED by Ms. Wolf, seconded by Mr. Stephens to reappoint members William**
151 **Cumming, Kevin Holmes and Michael Baker to the Veteran’s Advisory Board. ALL**
152 **AYES; MOTION CARRIED.**

153
154 **MOVED by Ms. Wolf, seconded by Mr. Stephens to reappoint Kimbal Sundberg to the**
155 **Clean Water Advisory Committee. ALL AYES; MOTION CARRIED.**

156
157 **MOVED by Ms. Wolf, seconded by Mr. Stephens to appoint Cathi Winings to the Clean**
158 **Water Advisory Committee. ALL AYES; MOTION CARRIED.**

159
160 **MOVED by Mr. Stephens, seconded by Ms. Wolf to appoint Robin Ross to the Lopez**
161 **Library Board. ALL AYES; MOTION CARRIED.**

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163 **12:40 PM ADJOURN**

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165 Chair Minney adjourned the meeting.

COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON

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171 **These Minutes were approved and signed on September 13, 2022. The original document is retained in**
172 **the Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.**
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